



RESIDENT CALL BOX ENTRY SYSTEM INSTRUCTIONS

Breeza has been equipped with a user friendly telephone entry system. Please read these instructions to familiarize yourself with the procedures for operating the system.

HOW A VISITOR CONTACTS YOU

The system uses your existing telephone to let you talk with visitors and allows them access to the building and elevator. A visitor is instructed to find your special “directory code” on the system’s directory listing and enter your code on the keypad—you will be listed under your last name, first initial unless otherwise requested. The code you will be assigned will correlate with your unit number.

Once a guest enters your “directory code,” the system dials your telephone number, which has been programmed into the system’s memory but is not visible for the guest to see. This system is very beneficial for homeowners because it allows you to grant your guests access to the building without having to leave your unit! Further, the intercom system can be connected to either your LAN line or cell phone number which makes it very convenient for all residents.

WHEN YOU ANSWER THE VISITOR’S CALL

Upon answering the telephone, you will be in a normal conversation with the visitor. Be sure to speak clearly and strongly so the visitor can hear you over any noise in the area. The call can only last for a limited amount of time. After that period, the system will automatically end the call to ensure the system is available to other visitors. Starting 10 seconds prior to the end of the call, you will hear a short tone each second to signal you the call is about to end.

Once you have answered the call, press “0” to allow entry or “7” to not allow entry.

As the lobby corridor doors are fob accessible, your visitor will have a one minute window in which to enter the lobby and access the secondary corridor door.

If you are on the telephone when a visitor tries to call, he/she will receive a busy signal unless you have Call Waiting. If you have Call Waiting, simply switch over to the call from the visitor, let him/her in, then go back to the original call.

STEP-BY-STEP INSTRUCTIONS

When guests call from the call box, they have two options for entry:

- 1) You can give them your four digit “directory code” and they simply press the “START” button, then key in the code number (ex: *START - 8 - 9 - 0 - 6*).

OR

- 2) They can look up your last name in the call box directory by pressing the * or # buttons and scrolling through the listings—entered by last name, first initial. Once they find your name and code, they can press the “START” button and key in the code (ex: *START - 8 - 9 - 0 - 6*).

Once the “directory code” is called by the guest, your phone will receive a call from either 619-696-7357 (Lobby Entrance) or 619-696-7367 (Beech St. Pedestrian Gate) and you can press “0” on your phone to allow the guests access or press “7” if you do not want to allow access. Then simply hang up the phone.

BREEZA OWNERS ASSOCIATION

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